









TRACEABILITY **RESOURCE**



GUA I

TRACEABILITY

Traceability refers to systems that allow the tracing of an animal or animal product all the way through the supply chain, from birth to slaughter. A fully functional livestock traceability system is based upon three pillars:

Animal Identification

This pillar supports the ability to identify animals as they are moved through the production system.

Premises Identification

Provincial PID programs were established to help plan for, control, and prevent the spread of agricultural diseases. If you own livestock in Canada, contact your provincial government to create a Premises Identification (PID) account and receive a PID. A PID is a unique identifier assigned to a specific piece of property. It is also used as part of an early warning system to notify animal owners of a natural disaster such as a flood or fire or a disease outbreak, that could impact their animals or operations. Completing a PID application and keeping your information up-to-date, are important actions for protecting your animals and those of other Canadian producers.



Animal Movement

This pillar is used to record the movement of uniquely identified animals from one known location to another, along with the date of the move, throughout the animals life span.

In the event of a disease outbreak, knowing the movement history of an animal is very important in supporting efficient trace-back. Full animal/enhanced movement tracking has now been addressed in the proposed changes to traceability programs.

As a whole the traceability system plays a vital role in managing risks such as infectious diseases, food safety issues, and emergencies like natural disasters. Traceability also supports public trust and protects market access for Canadian products.

CCIA

The Canadian Cattle Identification Agency (CCIA) is a non-profit, industry led organization established in 1998 to support Canada's national Livestock Identification and Traceability Program. This program enables efficient traceback and containment of serious animal health and food safety concerns within the livestock industry.



As a Responsible Administrator for the federally mandated Livestock Identification and Traceability Program, CCIA oversees traceability for beef cattle, bison, and sheep, with cervids and goats to be included under the new regulatory updates (<u>Canada Gazette Part II</u>). In Quebec, CCIA's responsibilities are limited to bison and goats.

CCIA also manages the Canadian Livestock Tracking System (CLTS), a national database that records indicator (tag) data and associated information for regulated species. Through the CLTS, users can upload indicator (tag) data and report animal identification, premises details, animal movements, and ownership of lost animals.

CCIA is led by a board of directors representing various livestock industry associations and focuses on security, privacy, improving data capture, auditing, and enhancing data integrity. The agency manages and distributes CFIA-approved and pre-approved livestock indicators (tags) for beef cattle, goats, and cervids, excluding specific exceptions in Quebec.

CCIA works with manufacturers such as Allflex, Destron, Leader, Shearwell, Y-Tex, and Z Tags by Datamars, ensuring indicators (tags) meet quality standards and are available through authorized dealers across Canada.

We're here to help.

CCIA WORKS WITH CFIA

The Canadian Food Inspection Agency (CFIA) enforces animal identification regulations under the Health of Animals Regulations. It establishes rules, approves or revokes livestock identification devices, and collaborates with Responsible Administrators. CFIA's mandate includes safeguarding food, animals, and plants to promote the health and well-being of Canada's people, environment, and economy.

As part of its responsibilities, CFIA supports the national Livestock Identification and Traceability Program, which aims to provide accurate and timely information on livestock identity, movements, and locations. This data helps mitigate the impacts of disease outbreaks, food safety issues, and natural disasters. The federal government oversees traceability and has agreements with all Responsible Administrators. CFIA approves or revokes animal identification devices, typically based on recommendations, and is responsible for establishing traceability regulations. For more details, refer to the Health of Animal Regulations.

CCIA is a Responsible Administrator, **NOT** a government agency. Responsible Administrators oversee the delivery of the traceability program as defined by federal regulations. Each species group with traceability requirements must have a Responsible Administrator, either selected or assigned.

The Canadian Food Inspection Agency (CFIA) approves Responsible Administrators through contractual agreements based on defined criteria outlining their roles, responsibilities, and obligations.

Responsible Administrators manage species-specific or territorial traceability databases and oversee all aspects of livestock indicators (tags) and applicators. Their duties include testing conformance and performance, as well as ensuring availability, and coordinating distribution. They also promote compliance among regulated species through communication and client support.





CLTS

As a Responsible Administrator, CCIA wholly owns and manages the Canadian Livestock Tracking System (CLTS). The CLTS is a national database for regulated species to record indicator (tag) information. Indicator (tag) data is uploaded to the appropriate account, allowing users to report information related to animal identification, premises details, animal movement and owner identification of lost animals. Have you signed up for your CLTS account?

Visit: clts.canadaid.ca.



PREPARING

For the New Regulations



OBTAIN A PREMISES IDENTIFICATION NUMBER

Contact your provincial registry to apply for or update your PID account. Find contact information at canadaid.ca.



CREATE OR UPDATE YOUR CLTS ACCOUNT

Contact CCIA to set up your account or update an existing one. Remember to share your PID number with us.



IDENTIFY ANIMALS WITH PRE-APPROVED INDICATORS

Indicators have been tested and pre-approved prior to the regulations coming into effect. Tags are available for purchase in the CCIA Webstore at tags.canadaid.ca or by calling 1-877-909-2333 to place an order.



We're here to help.

CCIA CAN HELP

CCIA provides support to livestock industry parties through the provision of a dedicated support team, and through a comprehensive set of resources that are available 24/7 at the CLTS Resource Centre: support.canadaid.ca.

We have designed step-by-step user guides to walk you through everything from logging in for the first time, or how to place a tag order online. If you have questions about your responsibilities as a regulated party, contact us at

1-877-909-2333 or info@canadaid.ca.

MOBO APP

For easy access in the field, download the CLTS MOBO app, a convenient mobile version of the CLTS.



CCIA WEBSTORE

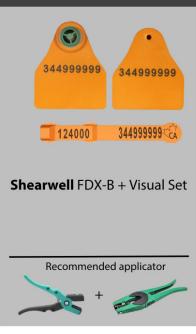
You can browse products on the CCIA Webstore, but to place an order, you must have a CCIA Webstore account. To create an account, visit tags.canadaid.ca, complete the registration form, and submit it. You will receive instructions by email. Alternatively, you can contact our Client Service Representatives at:

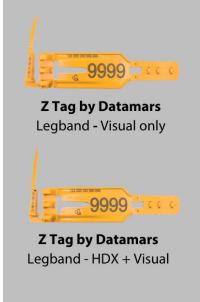
1-877-909-2333 or info@canadaid.ca



PRE-APPROVED INDICATORS











Indicators shown are pre-approved for use in all goats.

GET TO KNOW US BETTER!

Learn more about the

Canadian Livestock Tracking System (CLTS)

CLICK HERE support.canadaid.ca

CCIA Webstore

CLICK HERE tags.canadaid.ca

WORKING TOGETHER TOWARDS TRACEABILITY

canadaid.ca info@canadaid.ca 1.877.909.2333





Contact Your Provincial Traceability Program to Obtain a Premises ID

Why? Premises Identification (PID) links livestock to land locations. Having a PID number for your operation allows for traceability information to be accessed quickly for the protection of animal health, public health and market access for your industry.

A PID number is expected to be required for purchasing tags (indicators) and recording animal movements when the new CFIA regulations come into effect.

Contact CCIA and Update Your CLTS Account With Your Premises ID Number

Why? It is your responsibility to share your PID with CCIA and make sure your CLTS account contact information is up to date to avoid reporting issues.

How? By calling 1-877-909-2333, emailing info@canadaid.ca or entering it yourself in your CLTS account.

Get Your FREE Provincial Premises ID Today:

BRITISH COLUMBIA

www.gov.bc.ca/premisesidprogram 1-888-221-7141 BCPID@gov.bc.ca

ALBERTA

www.alberta.ca/310-farm 310-FARM (3276) 310farm@gov.ab.ca

SASKATCHEWAN

https://premisesid. saskatchewan.ca/pid/ 1-866-457-2377 SaskPID@gov.sk.ca

MANITOBA

www.manitoba.ca/agriculture/pid 204-945-7684 traceability@gov.mb.ca

ONTARIO

www.ontariopid.com/en-CA/ 1-888-247-4999

OUEBEC

https://sites.atq.qc.ca/?language=fr https://sites.atq.qc.ca/?language=en 1-866-270-4319

NEW BRUNSWICK

www.gnb.ca/agri-traceability-premises 506-453-2666 DAAF-MAAP@gnb.ca

NOVA SCOTIA

www.novascotia.ca/agri/premisesid 902-956-2707 NSPID@novascotia.ca

PRINCE EDWARD ISLAND

www.princeedwardisland.ca/en/pid 902-368-5654 PEIPID@gov.pe.ca

NEWFOUNDLAND

www.gov.nl.ca/ffa/public-education/agriculture/safety/pid/

709-637-2088 nlpid@gov.nl.ca

YUKON

www.yukon.ca/premises-identification agriculture@yukon.ca

CLTS Database



CLTS MOBO is now more user-friendly than ever with streamlined features and intuitive design.



The CLTS MOBO APP is your best tool for accessing the Canadian Livestock Tracking System at your convenience.



For more information or help with the CLTS MOBO APP contact us at:

info@canadaid.ca

1-877-909-2333

ENTER EVENTS

Submit birthdates, animal movement and retired events (to name a few), directly to the CLTS database.

BLUETOOTH ENABLED

Pair your tag reader to your mobile device. Scanned tag numbers are uploaded straight to the CLTS MOBO APP*.

*Bluetooth feature for Android ONLY

VOICE INPUT OPTION

Simply read the Tag ID aloud and select, rather than manually entering.

BARCODE SCANNING

Save time by scanning barcodes instead of manually entering tag numbers.

OPTICAL CHARACTER RECOGNITION

OCR technology converts images of number lists into editable, searchable data, which makes for easy uploads to your CLTS account.

OFFLINE MODE

Allows users to input data and upload when it makes sense; when the job is finished or when back in a service area.

SCREENSHOT FEEDBACK

Include a screenshot for easy feedback.





CLTSQUICKREFERENCE

The **Canadian Livestock Tracking System (CLTS)** is a national database created by the Canadian Cattle Identification Agency (CCIA) to centralize animal indicator data in Canada. Here are a few tips for some of the main functions of the CLTS.

ACTIVATING | CCIA/CLTS ACCOUNT

If you have purchased CCIA tags in your name you will already have a CCIA/CLTS account.

The account will be set up with the name, address and phone number that you provided to the Tag Dealer/Distributor at the time of your purchase. Account holders are responsible for keeping their contact information current and a correct email address.

The account remains in Placeholder status until it is activated by a CCIA Client Support Representative (CSR). Contact a CSR at 1-877-909-2333.

PREMISES IDENTIFICATION | HOW TO

A premises identification number (PID) is a parcel of land usually defined by a legal land description, on which animals, plants or food are grown, kept, assembled, or disposed of. The PID is required to complete movement events in the CLTS. Each Canadian Province and Territory has specific guidelines for acquiring a PID, and can be found at canadaid.ca/traceability/premises-identification/

Once you have registered your legal land information with your provincial registrar you can add the provincially assigned premises identification number to your CCIA/CLTS account.

ONLINE INSTRUCTIONS: https://support.canadaid.ca/clts/account-user-management/premises-identification-pid/

UPLOADING | **INFORMATION**

In the CLTS, there are two options to enter data: **Directly Online** — entering information directly on the website or

File Upload — uploading information using excel spreadsheet templates.

Complete instructions are located at: canadaid.ca/Getting to know the CLTS Fact Sheet

CLTS MOBO | APP

Offers the power of the CLTS at your fingertips. It is available as a free download, wherever you get your APPs.

Features include the addition of practical events, an enhanced submission process and tag input via Bluetooth enabled tag reader. An Offline Mode was added to the APP, which allows users to store data and upload at a more convenient time, or when back in a service area.

Need support?

Contact a Client Support Representative by email at info@canadaid.ca | or call 1-877-909-2333

Get to know us better!

Visit the CLTS Resource Centre (CRC), your destination for traceability education. CLICK HERE http://support.canadaid.ca

To learn more about how
we are working towards
traceability together,
visit
www.canadaid.ca
info@canadaid.ca | 1-877-909-2333



LIVESTOCK TRACEABILITY REGULATORY REQUIREMENTS | GOAT PRODUCERS AND OWNERS

This guide for livestock producers and owners provides an overview of the proposed federal livestock identification and traceability requirements. It is to help regulated parties understand the proposed amendments to the Part XV *Health of Animals Regulations* (Identification and Traceability). It is not a substitute for the law. Provincial and territorial requirements may also apply.

This guide supports the objective of the national Livestock Identification and Traceability Program, which is to provide accurate and up-to-date livestock identity, movement and location information in order to mitigate the impact of disease outbreaks, food safety issues and natural disasters.

PREMISES IDENTIFICATION

WHAT TO DO?		TIME LIMIT
Obtain a premises identification number.	Obtain a premises identification number from your provincial or territorial premises program authority. Refer to the Premises Identification Website for instructions.	-
	Premises identification information must be kept up to date with your provincial or territorial premises program authority.	
Report the premises identification number.	When you purchase approved indicators and/or report information related to livestock identification or movements, you must report the premises identification number of your site.	-
Site does not have a premises identification number.	If you are required to report the premises identification number of your site and you do not have one, you must report to the responsible administrator the following information: The legal description of the site Your name and telephone number A list of the animal species present at the site The type of agriculture operation	-
	You must report any changes to the premises identification information to the responsible administrator.	Within 7 days of the change.

ANIMAL IDENTIFICATION

WHAT TO DO?		TIME LIMIT
Identify goats.	Approved indicators must be applied to animals as described on the list of approved indicators. Refer to the Proposed document to be incorporated by reference - Approved animal indicators for all details.	Before goats leave the farm of origin.
	Goats must be identified with an approved indicator before they leave their farm of origin.	
	 The exceptions are as follows: Goats or goat carcasses that have been seized by an authority or have been abandoned Goats that must be urgently evacuated from a site When the morphology of goats or goat carcasses does not allow for the application of an approved indicator 	

LIVESTOCK TRACEABILITY REGULATORY REQUIREMENTS | GOAT PRODUCERS AND OWNERS

ARRIVAL OF GOATS AT YOUR SITE

WHAT TO DO?		TIME LIMIT
Report the arrival of goats.	When goats arrive at your site, you must report the following information to the responsible administrator:	Within 7 days of arrival.
	 The premises identification number of the departure site* The premises identification number of your site 	
	The premises identification number of your site The date and time the goats left the departure site*	
	The date and time the goats arrived at your site	
	The identification number on the approved indicators ¹	
	The license plate number or conveyance identification*	
	*this information will be provided to you by the transporter of the animals	
	You are not required to report the departure of the goats from your site, unless you are sending them to a community pasture.	
Movement of goats to and from a leased pasture.	You are not required to report the arrival of goats at a leased pasture and their return to your farm if all the goats kept at the leased pasture were from that same farm.	-
Movement of goats within the same farm.	You are not required to report the movement of goats if they are moved within the same farm.	-
	For import and export requirements, refer to the Importers and Exporters guidance documents	

LOSS OF APPROVED INDICATORS

WHAT TO DO?		TIME LIMIT
Arrival without an approved indicator.	You must apply an approved indicator to goats that arrive at your site without one. The new approved indicator must be assigned to your site.	As soon as it arrives at your site.
Loss of an approved indicator on site.	You must apply a new approved indicator to goats that have lost their approved indicator at your site.	As soon as the loss of the approved indicator is noted.
Report the application of the approved indicator.	When applying an approved indicator to goats, you must report the following information to the responsible administrator: The identification number of the new approved indicator If known, the identification number of the approved indicators¹ previously applied The premises identification number of your site If known, the premises identification number of the departure site If applicable, the license plate number or conveyance identification You are not required to report the application of the approved indicator if the goats have not been moved from their farm of origin.	Within 7 days of application of the new indicator.

DISPOSAL OF GOAT CARCASSES

WHAT TO DO?		TIME LIMIT
Identify the goat carcasses.	Goat carcasses must be identified with an approved indicator if you move them off site for disposal.	Before the carcass leaves the site.



LIVESTOCK TRACEABILITY REGULATORY REQUIREMENTS | GOAT PRODUCERS AND OWNERS

Report the on site disposal of the carcasses.

When disposing of goat carcasses on site, you **must report** the following information to the responsible administrator:

- The premises identification number of the site where the carcass was disposed of
- The date on which the carcass was disposed of
- The identification number on the approved indicators¹

If you dispose of a goat carcass on its farm of origin that has not had an approved indicator applied to it, you are **not required to apply** an approved indicator to it **or report** its disposal.

Within **7 days** of disposing of the carcass.

PROHIBITIONS

IT IS PROHIBITED TO

- Remove or cause the removal of goats or goat carcasses from a site unless they bear an approved indicator, with the exceptions listed in the "Animal identification" section above.
- Apply an approved indicator to goats or goat carcasses that are not at the site for which the indicator was assigned.
- Apply an approved indicator for goats to animals that are not goats or to carcasses that are not goat carcasses.
- Transfer an approved indicator from a goat or its carcass to another animal or carcass, or reuse an approved indicator.
- Apply, make, sell, or provide a means of identifying goats or carcasses that is likely to be mistaken for an approved indicator.
- Remove an approved or revoked indicator from a goat or its carcass, except at the time and place of disposal of the carcass.
- Alter an approved indicator in any manner.
- Give, sell or distribute approved indicators assigned for your site.

DEFINITIONS

Approved indicator: refers to indicators approved under the Livestock Identification and Traceability Program. In most cases approved indicators are approved ear tags.

Revoked indicator: refers to indicators that are no longer approved under the Livestock Identification and Traceability Program.

Carcass: refers to any part of the carcass of a ruminant or pig that exceeds 50% of its weight and, as a general rule, it refers to dead stock.

Farm: refers to land, and all building and other structures on that land, that is used under one management for breeding or raising animals, but does not include an artificial insemination unit.

Farm of origin: refers to the farm on which an animal is born, or if an animal is not born on a farm, the first farm to which it is moved after its birth.

Site: refers to premises where ruminants or pigs or the carcasses of ruminants or pigs are kept or collected, but does not include a conveyance.

²The removal of an animal's approved or revoked indicator could be authorized if an inspector determines, based on information provided (whether before, at the time of or within 7 days of the removal of the indicator), that the indicator is causing the animal to suffer.



¹ When you are required to report to the responsible administrator an identification number on an approved indicator of a goat or goat carcass that bears a revoked indicator instead, you must report the identification number on the revoked indicator.





How to place a tag order

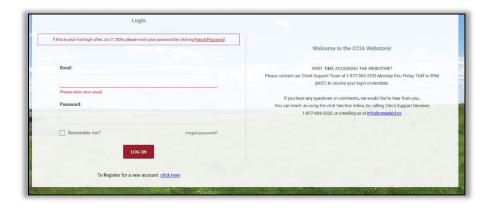
Logging in

- In your web browser type https://tags.canadaid.ca.
- Click **LOGIN** at the top right of the home page.
- Enter your email and password, then click LOG IN.



If you don't have or don't know your login information:

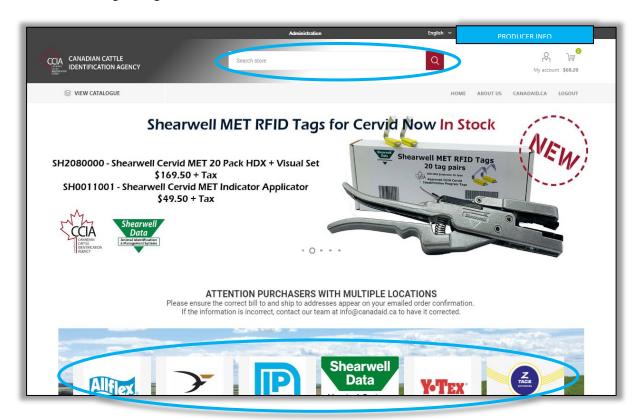
- At the bottom of the page, find the link: "To Register for a new account, click here".
- Click the link, fill out the required information, and click SUBMIT FORM.
- This will send an email to CCIA to create an account for you. Client Support will call you to confirm your information. If required, they can walk you through placing your first order.





Browsing and selecting products

- Once logged in, you will see the **Welcome to CCIA Webstore** banner. All approved manufacturers are listed below this banner.
- The top left menu, reads VIEW CATALOGUE.
- Click on any manufacturer box to view all products for that manufacturer or use the search bar at the top of the page to find specific items. For example, you can type "goat" to bring up all available goat tags and accessories.

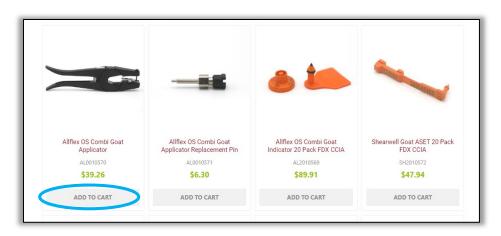




Adding products to your cart

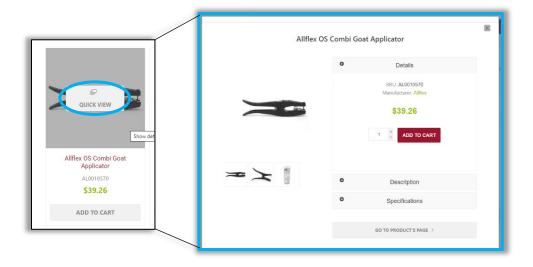
Add one item

• After selecting a product, click **ADD TO CART**.



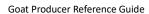
Add multiple items

 Click on the item photo to open a pop-up (it will read QUICK VIEW). Increase the quantity needed then click ADD TO CART.



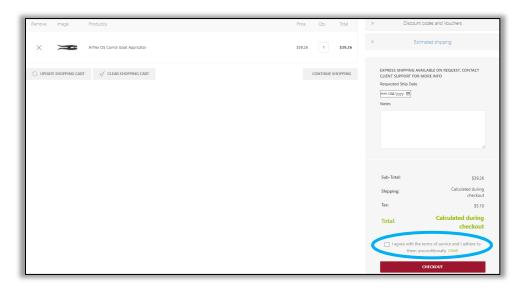
Review cart before proceeding to checkout

 After adding all desired products to your cart, click the cart icon at the top right to proceed to the checkout.



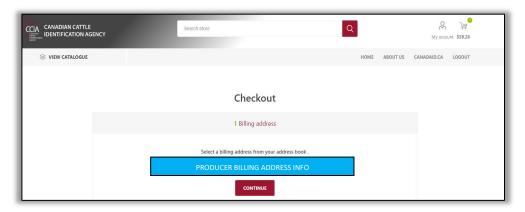


- In your cart, you can make changes to items if necessary. You can also view the sub-total, tax and notes section for any special instructions.
- Select the checkbox next to "I agree with the terms of service and I adhere to them unconditionally (read)". Without this, you cannot proceed to CHECKOUT.
- Click CHECKOUT.



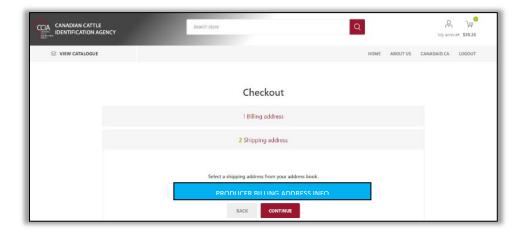
Checkout

 Choose your billing and shipping addresses from the respective dropdowns. If the correct address is not shown, please contact Client Support at 1-877-909-2333 to update your information.

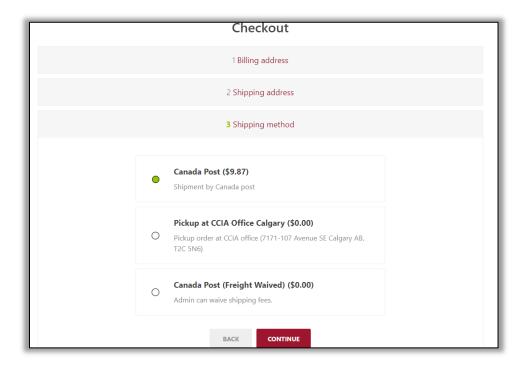








• Select your preferred shipping method. If you want to pick up your order, mention this in the notes so we can arrange a pickup time, generally available Monday to Friday from 7 a.m. to 4 p.m.

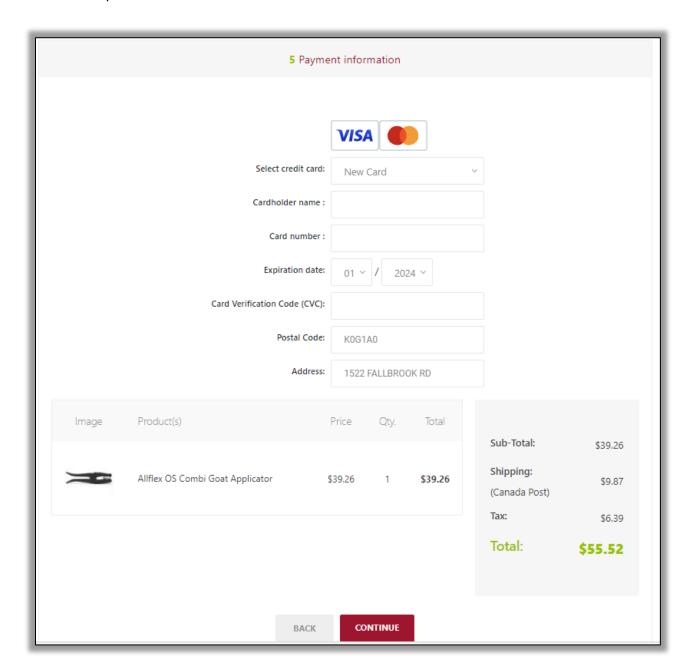


• Click **CONTINUE** to proceed to the payment information section.



Payment information

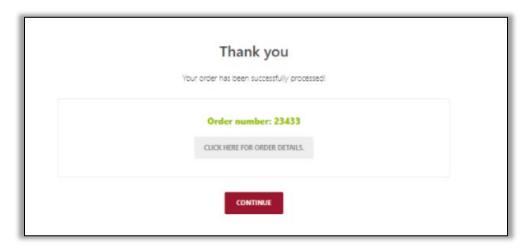
- Choose to pay by Visa or Mastercard. The order total, including shipping and tax, will appear below the credit card portion.
- Enter your credit card information and click CONTINUE.





Final confirmation

- Review your billing address, shipping address and complete order.
- If the information is correct, click **CONFIRM**. You will be directed to the order placed screen.
- If the information in the order is incorrect (items, quantities, etc.), go back to your cart, adjust as needed, and repeat the steps above. If your address information is incorrect, contact CCIA Client Support at 1-877-909-2333.



Order confirmation and shipping

You will receive an email confirmation once your order is accepted. Once the order is packaged by the warehouse, you will receive a second email with your packing slip and tracking number. When the order has shipped you will receive a final email with your invoice.

-End of document-

MOVEMENT RECORD

USER GUIDE

THE LATEST UPDATES FOR THE CLTS DATABASE



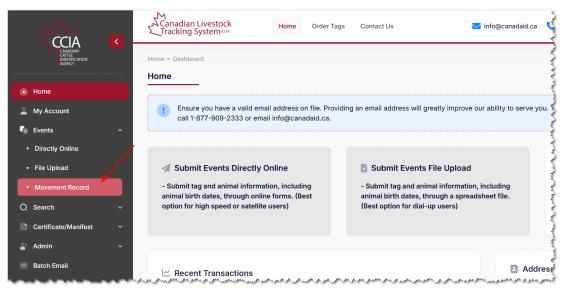
AS OF JUNE 21, 2024

Enhancements Made to the CLTS Database

Movement Record

A Movement Record function has been added to the CLTS. A Movement Record can be created to record animal movement; once the animals have moved, the record can be used to submit a Move In event by the destination account/receiver.

The source account/premises or sender creates the Movement Record by logging into the CLTS, selecting Movement Record from the Events drop-down menu and following the prompts.

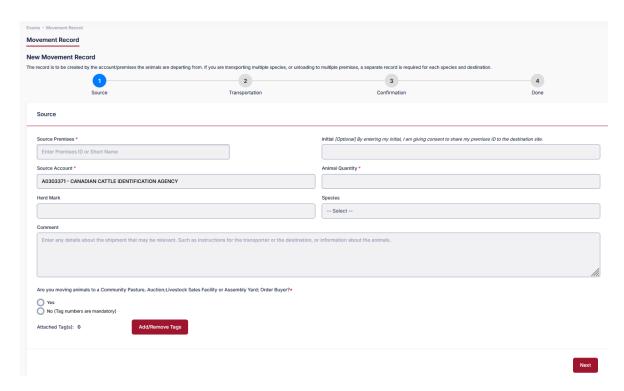


The source account/premises or sender enters the information about the animals being transported. If animals are being transported to a Community Pasture, Auction or Assembly Yard, tag IDs are not required but recommended for all movement.

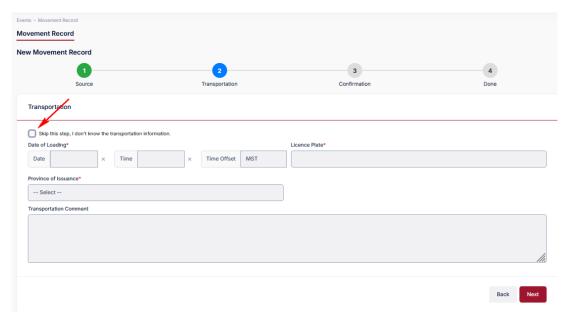


THE LATEST UPDATES FOR THE CLTS DATABASE

AS OF JUNE 21, 2024



The Transportation screen allows the source account/premises or sender to enter transportation information if known, if not known, they can skip this step.

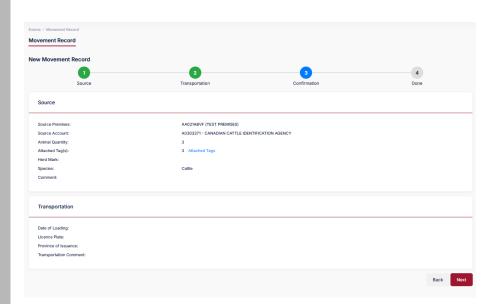


The source account/premises or sender confirms the information, and then creates the record. If they need to correct anything, they can click Back to edit.

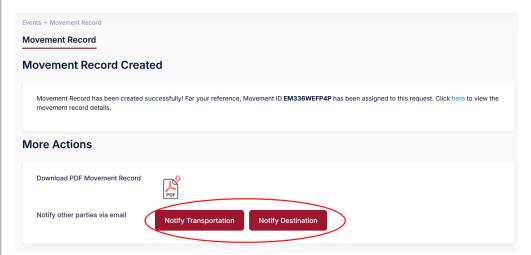


THE LATEST UPDATES FOR THE CLTS DATABASE

AS OF JUNE 21, 2024



The record will now be created. The source account/premises or sender must notify the Transportation contact via email so that they can get access to enter the transport details. They can also notify the Destination contact via email that the record has been created.

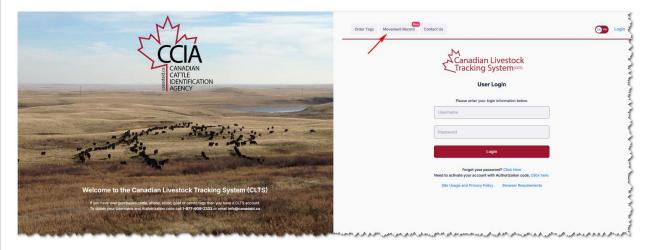




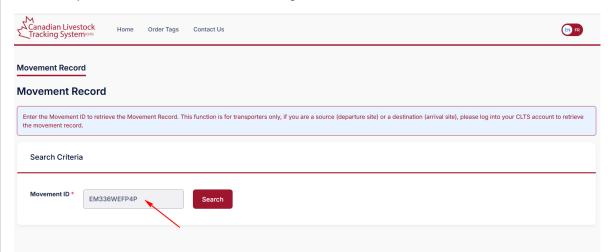
THE LATEST UPDATES FOR THE CLTS DATABASE

AS OF JUNE 21, 2024

Once the record is created, the transporter can add or edit the details of the Movement Record without requiring a CLTS account, by going to clts.canadaid.ca and clicking Movement Record from the top menu. From there they can generate an authentication code to verify their access.



The Transporter must enter the Movement ID to get to the Authentication screen.

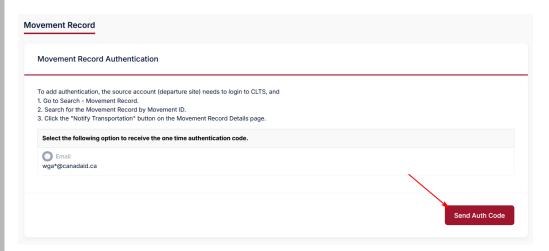


On the Authentication screen, they need to select their email address, then click Send Auth Code.

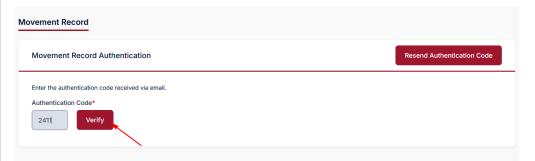


THE LATEST UPDATES FOR THE CLTS DATABASE

AS OF JUNE 21, 2024



The code will be sent to their email, and once received, they enter the code and click Verify.

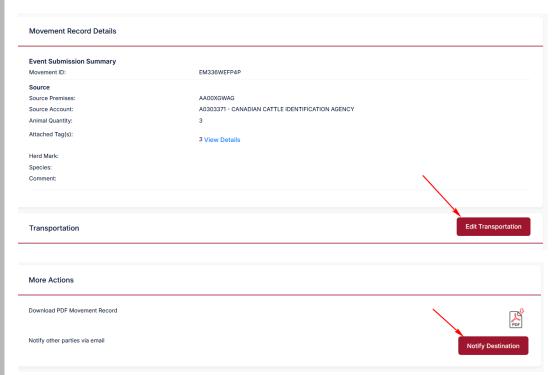




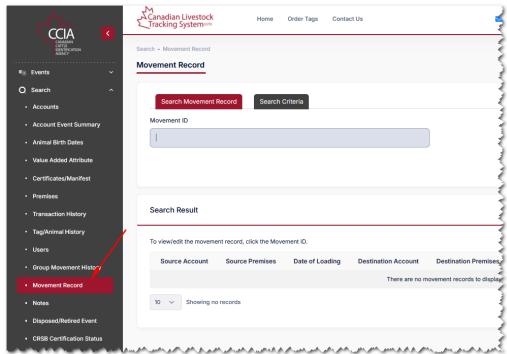
THE LATEST UPDATES FOR THE CLTS DATABASE

AS OF JUNE 21, 2024

The Transporter can now add the transportation or destination details as well as notify the destination.



Once the record has been created and the transportation details added the destination account/premises or receiver can find the existing Movement Record by logging into their CLTS account and selecting Movement Record from the Search drop-down menu.

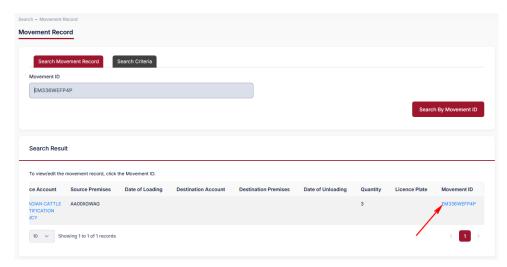




THE LATEST UPDATES FOR THE CLTS DATABASE

AS OF JUNE 21, 2024

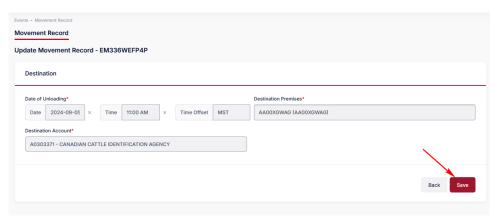
The destination will enter the Movement ID, then click Search. Once the record appears, they click on the Movement ID.



The destination can now enter the unloading details by clicking Edit Destination.



Once the details are entered, click Save.

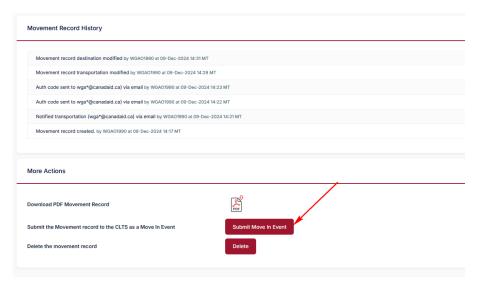




THE LATEST UPDATES FOR THE CLTS DATABASE

AS OF JUNE 21, 2024

Once the record is complete, the Destination can submit the Move In event in the CLTS.

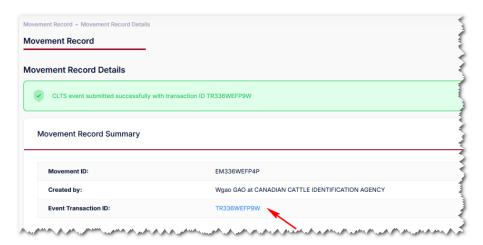




THE LATEST UPDATES FOR THE CLTS DATABASE

AS OF JUNE 21, 2024

When the Move In event is submitted, the Transaction ID will appear in the Movement Record.



An example of a Movement Record:

